



November 2022

Dear GHCC Members and Friends,

In response to your inquiries, this letter describes the procedure for donating stock and/or mutual funds to the Greenfield Hill Congregational Church (GHCC).

GHCC maintains a trading account with Janney Montgomery Scott LLC. into which shares may be transferred electronically from any brokerage house where the donor has an account. When the shares are available in the GHCC account, they are sold at market price and the net proceeds are credited as directed by the donor to the church. We try to minimize the time between the date of withdrawal of securities from your account and the date we sell them to minimize market fluctuations.

Outlined below are specific instructions for your broker to use for the electronic transfer of stock:

- Please be sure to email or call our Financial Advisors prior to initiating a gift of securities – their contact information is below. This will enable us to identify your gift and acknowledge you as the donor.
  - George Zaki: [gzaki@janney.com](mailto:gzaki@janney.com) +1 (212) 230-2325  
DTC ELIGIBLE SECURITIES  
0374 JANNEY MONTGOMERY SCOTT  
For Further Credit:  
ACCOUNT NAME: GREENFIELD HILL CONGREGATIONAL CHURCH  
ACCOUNT NUMBER: 1173-8938

I would like to ensure the securities are sold as soon as they are available in our Janney account. Therefore, please also email me at [krussell@greenfieldhillchurch.com](mailto:krussell@greenfieldhillchurch.com) so I can monitor our account. We will issue an acknowledgement letter to you shortly after the sale of the securities.

Thank you for your interest and your generosity! If you have any questions or require any additional information, do not hesitate to contact me at [krussell@greenfieldhillchurch.com](mailto:krussell@greenfieldhillchurch.com).

Sincerely,

Kathy Russell  
Finance Director, GHCC

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